



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

May 02, 2024

MEMORANDUM TO: Mike Beaver
Purchasing Agent

FROM: Jamie Wood
Division Roadside Environmental Engineer – Division 11

SUBJECT: Rest Area Janitorial Contract Proposal #54-MKB-11-12118235
Wilkes County Rest Area/Welcome Center US-421

Upon review of the proposals for the subject bid, we recommend award of the project to Hartley Enterprises Inc.. We have checked their references and they have experience with other rest area janitorial projects. We have reviewed the Operations Plan submitted with the proposal. It is complete and as specified. The bid submitted meets appropriate guidelines and should therefore be accepted.

Please issue a purchase order to Hartley Enterprises Inc. at a bid price of \$155,824.00 for a one-year Janitorial contract with four optional renewal years.

Should you have any questions, please advise.

cc: Michael Poe, PE, Division Engineer
Brandon Whitaker, PE, Division Maintenance Engineer
David Harris, PE, State Roadside Environmental Engineer
Carrie Hoyle, Roadside Environmental Contract Engineer

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